

PERFORMANCE FEEDBACK WORKSHEET (MSGT thru CMSGT)		
I. PERSONAL INFORMATION		
NAME	RANK	UNIT
II. TYPES OF FEEDBACK: <input type="checkbox"/> INITIAL <input type="checkbox"/> MID-TERM <input type="checkbox"/> FOLLOW-UP		<input type="checkbox"/> RATEE REQUESTED <input type="checkbox"/> RATER DIRECTED
III. PRIMARY DUTIES		V. COMMENTS
<div>1. Provide highly effective, active, and visible leadership.</div> <div>2. Achieve/maintain specialty skill in support of squadron functions.</div> <div>3. Serve in a staff position.</div>		
IV. PERFORMANCE FEEDBACK		
	<div>needs significant improvement</div> <div>needs little or no improvement</div>	
1. DUTY PERFORMANCE		
Quality of Work	<div></div>	
Quantity of Work	<div></div>	
Timeliness of Work	<div></div>	
2. JOB KNOWLEDGE		
Technical Expertise	<div></div>	
Able to Apply to Job	<div></div>	
3. LEADERSHIP		
Motivates Peers and Subordinates	<div></div>	
Maintains Discipline	<div></div>	
Sets/Enforces Standards	<div></div>	
Evaluates	<div></div>	
Plans/Organizes Work	<div></div>	
Fosters Team Work	<div></div>	
4. MANAGERIAL SKILLS		
Manages Time	<div></div>	
Manages Resources	<div></div>	
5. JUDGEMENT		
Evaluates Situations	<div></div>	
Reaches Logical Conclusions	<div></div>	
6. PROFESSIONAL QUALITIES		
Integrity	<div></div>	
Loyalty	<div></div>	
7. COMMUNICATION SKILLS		
Organizes Ideas	<div></div>	
Expresses Ideas	<div></div>	
8. ADDITIONAL FACTORS TO CONSIDER (i.e. Safety, Activities, etc.)		
Safety Management On/Off Duty	<div></div>	
Able to Recite Cadet Oath	<div></div>	
Attendance at Meetings	<div></div>	
Activity Participation	<div></div>	
	<div></div>	
	<div></div>	
	<div></div>	

VI. STRENGTHS, SUGGESTED GOALS, AND ADDITIONAL COMMENTS *(Enlisted Professional Development, Encampments, Specialty Training, Mentoring, Career Advice, etc.)*

RATEE SIGNATURE	RATER SIGNATURE	DATE (dd-mmm-yy)
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